

ANX-1

(Issued by Sanctioned Authority in case of Govt./PSU Offices Only)
(Kindly print on letter head if available or otherwise put stamp on Top of the page in case of Govt/PSU. office only)

Letter No.(mandatory)..... date:.....(mandatory).....

To Whom So Ever It May Concern

Passport size photograph
of authorised signatory
with Cross Stamp and Sign
by Sanctioned Authority in
case of Govt/PSU Offices
only.

Sub: **Authorization letter for Authorized Signatory.**

This is to certify that Mr./ Mrs.(name of Authorised person).....is working as (Designation).....
in (Department/Company/Govt./PSU Office name).....

His office address:

(Location).....City.....State.....Pin.....

Permanent Residential Address:

(Location).....City.....State.....Pin.....

Date of birth.....

Contact no. (Office)..... **Mobile**.....

He is authorized for taking new Prepaid/ Post-paid GSPS connection of (No. of connections)....Nos.
under **Individual/Bulk Connection Category.**

Details of all the connection are mentioned at ANX-3.

Signature of authorized Signatory is attached below:

Signature of Authorised
Signatory

Regards,

Sanctioned Authority Signature
Name
Designation
Department name
Stamp

ANX-2-I

(Issued by Authorised Signatory in case of Govt./PSU Offices Only)
(Kindly print on letter head if available or otherwise put stamp on Top of the page in case of Govt./PSU office only)

Letter No. (mandatory)..... date:.....(mandatory)

To,
GM INMARSAT
BSNL

Sub: Request Letter for activation of GSPS Connections under BULK CONNECTION CATEGORY.

Sir,
We have requirement of (No. of Connections)....nos. of GSPS Connections for the purpose ofPlease give purpose.....

I have been authorised to take GSPS Prepaid/Post-paid Individual/Bulk Sims from BSNL.

The authorisation letter from (Sanctioned authority designation).....are attached at ANX.1.

Kindly issue and activate connection in the name of (Company /Department Name).....

.....
Company GSTIN (If available).....

Office Email ID (for further communication).....
(Mandatory in case of post-paid connection for sending soft copy of bill)

The details of officers, who will use these connections, are attached at ANX-3.

Contact person for further communication regarding Bill/Recharge (mention if other than you):
Name:

Contact no. (Office) Mobile.....

Regards,
Signature of Authorised Officer
Name
Designation
Department Name
Authorised Signatory Stamp

Please attach following documents along with these forms:

1. *BSNL CAF (2 Nos.) cross stamp on photo with sign by authorised signatory.
2. *Self attested Photocopy of Aadhaar card/Driving licence/Voter card of the officer authorised for taking new SIMs with stamp.
3. *Self attested copy of Office identity card/Service Certificate of the officer authorised for taking new SIMs with stamp.

Note:

1. In order to issue the SIM card, as per DOT guidelines issued vide letter no. CGMT/HR/CMM/CAF/X/2012/4 dated 03.10.2012, the above details marked * in ANX-1, 2 and 3 are mandatory, Failing which the SIM will not be issued.
2. **Filled by BSNL Office.
3. Please follow this format strictly.

ANX-2-II

(Issued by Authorised Signatory in case of Govt./PSU Offices Only)

UNDERTAKING

I hereby undertake the following on behalf of _____ with respect to the new GSPS (ISAT-2) Connections being taken from BSNL:

- 1) We, _____, shall be responsible to clear all dues of WPC Charges against our existing license of Mini-M/ISAT Phone (which ever applicable), and also to surrender these licenses and Mini-M Terminals to WPC.
- 2) We shall pay the license fees and spectrum charges of WPC for the new ISAT-2 phones to BSNL as per the date of Lol (date of renewal of license) from WPC, every year (2018 onwards).
- 3) We shall inform BSNL in case of any eventuality with ISAT-2 phone(s) like theft, loss etc. and also take necessary action in this regard.
- 4) We shall abide by all the instructions issued from WPC /DoT with regard to Satellite phone service, instructions for CAF and possession of its handsets, issued from time to time.

Signature of Authorised Officer
Name
Designation
Department Name
Authorised Signatory Stamp

To,

GM (Satellite), BSNL,
Satellite Building,
ALTTC ,
Rajnagar,
Ghaziabad-201002

ANX-3

The details of officers, who will use GSPS connections: (Issued by Authorised Signatory in case of Govt./PSU Offices Only)

Sr. No	Officer's Name	Designation*	Office Address*	Handset IMEI No.*	Handset Location*		Allotted GSPS No.**	Allotted SIM Number**
					Latitude	longitude		
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Regards,
Signature of Authorised Officer
Name
Designation
Department
(Sign and Stamp on every Page of detail and table also)

ANX-3

The details of officers, who will use GSPS connections: (Issued by Authorised Signatory in case of Govt./PSU Offices Only)

Sr. No	Officer's Name	Designation*	Office Address*	Handset IMEI No.*	Handset Location*		Allotted GSPS No.*	Allotted SIM Number*
					Latitude	longitude		
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

Regards,
Signature of Authorised Officer
Name
Designation
Department
(Sign and Stamp on every Page of detail and table also)

(On the Letter Head of Department/Organisation)

Annexure 4

Ref. No...... **Dated**

To

SDE– Customer Support Centre (GSPS)
BSNL Satellite building, ALTTC Campus
Ghaziabad. U.P-201002

Sub: Authorization to collect the ISAT phones from BSNL GSPS (Inmarsat) Ghaziabad.

I/We (**name of customer/organisation**) hereby authorise to Shri Divyanshu Sagar, working in the office Virtuoso Technologies India Pvt to collect (10) nos. of handsets on behalf of (**name of customer/organisation**) against the PO No /Demand Note no.....

Signature of the Authorised Signatory

Name.....

Designation

Date.....

Office Seal.....